

APPENDIX 2: PROPOSAL QUESTIONNAIRE FOR REVIEWER

Instructions: Please complete each section of this questionnaire in black ink or typeface, providing all necessary supplementary information, by e-mail to blanche@acrpnnet.org by the deadline 30 March 2009.

PROPOSAL QUESTIONNAIRE	
Name of Reviewer (or Training Organisation) making this proposal	
Address	
Email	
Telephone	

Relevant education background and training experience of Reviewer (separate listing or CV/resume preferred)	
List date when reviewer last taught this course for ACRP	
Does the Reviewer have a conflict of interest to declare? If 'yes' please state	
Fee sought by Reviewer. Explain for example the number of days of effort required and the daily rate	

Specific questions referring to the current course content:

Are you satisfied with the training format? Do you envisage any changes in the training format which would optimize information transfer? If so, briefly state	
Are you satisfied that the agenda is (generally speaking) still acceptable? If not, what changes do you propose to make and for what purpose (generally)?	
Which significant regulatory updates would you introduce?	
Are the exercises current enough in terms of their format, contents and objectives? If not, how do you generally propose to make the improvements?	
Have you ever written a leaders' guide for a course? If yes, give details	



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ACRP may send you a sample review of the comments of various students and trainers over the years. Would you like to see this before confirming your fees to ACRP?	
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Please indicate the breakdown of the time that you propose to spend on this project by session or according to your own envisaged programme:

Section	Session title	Proposed number of hours to be spent on section
Online modules:		
1	Introduction to Good Clinical Practice for Clinical Investigators	
2	Pre-test Exam	
3	Aspects of Regulatory History	
4	Investigational Product Development	
5	Financial Disclosure by Clinical Investigators	
Classroom:		
1	Introduction	
2	Overview of Online Content	
3	Ethics	
4	IRBs/IEC	
5	Informed Consent and HIPPA Authorisation	
6	Elements of Successful Trial Execution	
7	Electronic signatures and records	
8	FDA Inspection Process/Compliance	
	Post-test Assessment	

Is Course Reviewer available between April and June to update the course?	(Y/N)
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I certify that to the best of knowledge the information given above is truthful and accurate.

Name	Signature
Date	